

LEWISHAM SCHOOLS FORUM

Minutes of the meeting held on Tuesday 19th January 2016

Membership (Quorum = 40% i.e. 7) ✓ = present ✗ = absent a = apologies

| | | Attendance | | | | |
|---|---------------------------|------------|-------|-------|-------|-------|
| | | 19/03 | 04/06 | 01/10 | 10/12 | 19/01 |
| Primary School Headteachers | | | | | | |
| Liz Booth | Dalmain | a | ✓ | ✓ | ✓ | ✓ |
| Paul Moriarty | Good Shepherd | ✗ | ✗ | a | ✓ | ✓ |
| Michael Roach | John Ball | a | ✓ | a | ✓ | a |
| Sharon Lynch | St William of York | | | ✓ | ✓ | ✓ |
| Keith Barr | Kender | | | ✓ | ✓ | ✓ |
| Nursery School Headteacher | | | | | | |
| Nikki Oldhams | Chelwood | a | a | ✓ | ✓ | ✓ |
| Secondary School Headteachers | | | | | | |
| Jan Shapiro | Addey & Stanhope | | | | ✗ | ✓ |
| Bob Ellis | Conisborough College | a | ✓ | ✓ | ✓ | ✓ |
| David Sheppard | Leathersellers Federation | ✓ | ✓ | ✓ | ✓ | ✓ |
| VACANT | SECONDARY | | | | | |
| Special School Headteacher | | | | | | |
| Lynne Haines (Chair) | Greenvale | ✓ | ✓ | ✓ | ✓ | ✓ |
| Pupil Referral Unit Headteacher | | | | | | |
| Liz Jones | Abbey Manor | ✓ | ✓ | ✓ | ✓ | ✓ |
| Primary School Governors | | | | | | |
| Rosamund Clarke | Perrymount | | | | ✓ | a |
| Dame Erica Pienaar (Vice-Chair) | John Ball | ✓ | ✓ | ✓ | a | a |
| VACANT | PRIMARY | | | | | |
| Secondary & Special School Governors | | | | | | |
| Pat Barber | Bonus Pastor | a | a | ✓ | ✓ | ✓ |
| Jim Pollard | Addey & Stanhope | ✗ | ✗ | ✓ | ✓ | ✓ |
| Ruth Elliot | Watergate | | | | | ✓ |
| Academies | | | | | | |
| Declan Jones | Haberdashers' Aske's | ✓ | ✓ | ✓ | ✓ | ✓ |
| 14-19 Consortium Rep | | | | | | |
| VACANT | 14-19 Consortium | ✗ | ✗ | | | |
| Early Years Rep | | | | | | |
| Cathryn Kinsey | Clyde Nursery | a | a | ✓ | a | ✓ |

| Diocesan Authorities | | | | | | |
|-----------------------------|---------------------------------------|---|---|---|---|---|
| Rev Richard Peers | Southwark Diocesan Board of Education | x | ✓ | a | x | a |
| Stephen Bryan | Education Commission | x | ✓ | a | x | x |

| Also Present | |
|------------------------|---------------------------------------|
| Alan Docksey | Head of Resources & Performance |
| Dave Richards | CYP Group Finance Manager |
| Hayden Judd | Principal Accountant |
| Sara Williams | Executive Director for CYP |
| Kate Bond | Head of Standards & Achievement |
| Councillor Paul Maslin | Lead Member Children and Young People |
| Kim Knappett | ATL |
| Sara Sanbrook-Davies | St Bartholomews |
| Oliver Pereira | NUT |
| Janita Aubun | Clerk to Schools Forum |
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| | |
| | |

1. Apologies and Acceptance of Apologies

Apologies received from Dame Erica Pienaar, Father Richard Peers, Michael Roach and Rosamund Clarke. Apologies accepted.

2. Minutes of the Meeting held 10 December 2015

Agenda Item 6 – Medium Term Financial Strategy-

Forum are continuing to seek volunteers for the Schools' Funding task group. Paul Moriarty has volunteered. Any other interested parties to contact Dave Richards, CYP Group Finance Manager.

3. Matters Arising

Ruth Elliot was introduced to Forum as the new Special School Governor representative.

No other matters arising.

4. Voting Procedures and Observer Status For This Meeting

- Forum agreed that observers can approach the Chair to join the table if a member is absent from the meeting.
- Observers who are not substitutes cannot contribute to the discussion at the Forum.
- Not required to have separate voting processes for Primary and Secondary – everyone can vote on the budget paper included on this agenda.

5. Dedicated Schools Grant Budget Report 2016/17

Forum was presented with a paper to report back on the outcome of the Schools Funding Consultation and to agree the DSG for 2016/17.

Dedicated Schools Grant 2016/17

Discussions regarding the funding settlement from the DFE being different than expected due to:

- an allocated extra £0.5m for the high needs block
- the deprivation funding data provided by the DFE

Forum was informed that the change in pupil numbers is the most significant factor in determining individual schools' budgets and balancing the budget. Forum was also informed that for IDACI, the DFE track the postcode of the child to the school they attend for the funding data.

Schools Funding Consultation

Forum were informed by officers that feedback from the Schools Funding Consultation drop-in sessions was broadly positive.

In relation to the revised online survey, a total of 13 responses were received. 12 respondents were in favour of (A), the whole package of proposals 1 to 4 as per the letter dated 11 January 2016 and 1 was in favour of (B) only, an increase in the lump sum allocation as a support to smaller schools.

The following recommendations were **agreed** by forum:

- Note the position on the IDACI, free meal and prior attainment data from DFE and the resulting reduction in the total quantum of ISB allocations of £1.2m;

Note the increase in DFE funding of the high needs block of £0.
- Note the reduced cost of NNDR (business rates) within the DSG of £0.2m.
- Agree to apply the £1.2m, the £0.5m and £0.2m saving on NNDR, set out above, to the funding of the High Needs Block to offset the projected overspend;
- To use £0.2m of 'collaborative' funding to balance the high needs block spending pressures;
- To agree to redistribute the remaining £1.8m of the £2.0m collaborative funding budget to individual schools' budgets on the basis of deprivation factors;
- To agree to increase the lump sum in Primary schools to the level of that in secondary schools - £142.5k, bringing Lewisham more into line

with other local authorities;

- To agree the mutual fund terms of reference
 - 2015/16 Growth Fund
 - 2016/17 Contingency
 - 2016/17 Falling Rolls Fund
 - 2016/17 Growth Fund

All the recommendations were agreed by forum.

6. Any Other Business

Deprivation Factor

Forum felt that primary schools are being penalised for doing good work (attainment factor) and wanted to have this taken to central government. Officers explained the outlook on this position, countrywide, and that this could be mentioned in the National Funding Consultation response by the Forum.

High Needs Task Group

Forum questioned measures to be undertaken to prevent an overspend in the high needs block next year and it was explained that the High Needs Task Group are looking at every item of spend in this area.

Two Forum members are also members of the High Needs Task Group and it was stressed how important attendance was. Finance agreed to circulate the dates and member names of this Task Group and for this to be published in Schools Mailing.

Traded Services/SLA

Forum were informed that there is an external person reviewing the area of traded services in the council. The consultant will be available after Primary Strategic, for one hour.

Forum were also advised that this is Alan Docksey's last meeting as he is leaving Lewisham after 10 years of service. The Chair thanked Alan greatly for his work on Schools Forum and this was well received.

No other business was raised.

Meeting closed 5:55pm

Date of next meeting:-

4 February 2016 4.30 to 6.30pm

Future Meetings:

SCHOOLS FORUM ACTION SUMMARY

| ITEM | ACTION TO BE TAKEN | OFFICER (S) RESPONSIBLE | OUTCOME/CURRENT POSITION |
|---|---|--------------------------------|------------------------------------|
| Minutes of 19 March 2015 | Follow up action re. Rushey Green backdated NNDR bill | Finance | On-going |
| Schools Forum 19 March 2015 – Annual Internal Audit Report | Clarification to Forum regarding payment to individuals and its process. | Diane Parkhouse (HR) | Pending |
| Schools Forum 19 March 2015 – Financial Management | Report to be brought to Forum on Alternative Provision. | Kate Bond | Pending |
| Schools Forum 19 Jan 2016 – Medium Term Financial Strategy | To circulate the High Needs Task Group member names and the dates of set meetings | Finance | To be published in schools mailing |